



**ANDERSON COUNTY
SHERIFF'S OFFICE
W. R. FLORES, SHERIFF**
1200 E. LACY ST. PALESTINE, TEXAS 75801
PHONE 903-729-6068 FAX 903-729-3022



Job Vacancy Announcement

03-07-2022

Position: Deputy (Full-Time)

Open until filled

Salary: \$44,000 annually. TCOLE certification pay. Step pay (\$3,000) after 5 years of service. Paid overtime and holidays, TDCRS retirement benefits. County provided uniforms, vehicle, handgun and training.

Summary of Position: Performs public safety work. Work involves the enforcement of criminal and general laws of the State of Texas. May train others.

Essential Duties:

- Patrols and detects violation of state laws and regulations, makes violator contacts, and places violators in custody or issues citations or warnings.
- Patrols in high crime areas with appropriate action to reduce crime.
- Patrols assigned areas and County office buildings, grounds, and parking facilities to check for security violations.
- Apprehends criminals, rescues victims, seizes illegal contraband, detects and prevents terrorist attacks, and disrupts criminal organizations.
- Conducts personnel, traffic, and criminal investigations. Prepares complaints and cases for presentation in court; preserves and presents physical evidence; testifies in court; and reports disposition of case.
- Serves traffic and criminal warrants and arrests, processes, and transports prisoners.
- Performs disaster rescue operations, responds to critical incidents and major investigations, cares for the injured, controls crowds, and directs traffic.
- Removes debris from roadway; assists stranded motorists; and arranges for transportation, repair, or towing services.
- Maintains liaison with appropriate personnel and entities to collect and share relevant information.
- Answers inquiries pertaining to legal, policy, or procedural information.
- Plans and participates in safety programs.
- Performs routine maintenance and servicing of assigned fleet vehicles, and prepares activity, auto, mileage, repair, and gasoline consumption reports.
- Trains consistently with issued weapons and equipment and maintains all equipment in proper condition.
- May train others or provide guidance to less tenured staff.
- Performs related work as assigned by Sheriff.

A job profile is not a comprehensive job description.

Minimum Qualifications: High School Diploma or GED is required. Must be 21 at time of employment and have a valid Texas driver's license. License as a basic peace officer in good standing with TCOLE. Must pass criminal history background check, drug screen, physical and psychological examination.

Applications are mandatory and available online at www.co.anderson.tx.us under the Sheriff's tab or Employment Opportunities tab.