

PUBLIC FILING PRO SE WITHOUT AN ATTORNEY INFORMATION SHEET  
THIS IS FOR LAW SUITS OTHER THEN DIVORCE

Please print and read closely you will be held to the same requirements as a attorney.

Anderson County

TERESIA COKER  
District Clerk  
Telephone: (903) 723-7412



Office of the District Clerk  
Anderson County, Texas  
500 North Church – Room 18  
Palestine, Texas 75801

PALESTINE, TEXAS 75801

Cause No.: \_\_\_\_\_

Case Style: \_\_\_\_\_

Court: \_\_\_\_\_

**NOTICE**

TO ALL PERSONS FILING LAWSUIT USING DOCUMENTS THAT ARE NOT PREPARED BY AN ATTORNEY

1. Deputy Clerks in this office are prohibited from giving advice, answering legal questions or giving instructions with regard to divorce or any other Court proceedings. We cannot answer questions you may have about the correctness of papers you wish to file or procedures to obtain a court decision.
2. For the above stated reason, we advise you to consult an attorney or seek legal counsel if you have any questions or are unsure as to what you need to do.
3. If you pursue legal action without attorney representation, we will file documents you present to us and collect the filing fee at the time of filing. Regardless of the outcome of your court hearing, fees are not refundable. The Judge at your court hearing may reject your papers. Pauper's Oaths may be contested by the defendant and/or Clerk.
4. We do not comply with instructions or information you may have read or obtained. We perform our clerk duties in accordance with the laws of the State of Texas. Directives in divorce "kits" are not binding upon the Clerk and we do not process documents in accordance with any rules or instructions other than the governing laws and signed Court Orders.

**I have read and understand the above information. I understand that the District Clerk and Deputies in the District Clerk's office are prohibited from answering questions, advising, or giving legal opinions.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Phone Number (include area code)