

COMMISSIONERS COURT MINUTES

On **July 22, 2013** Austin County Commissioners Court met in the Commissioners Courtroom at the Austin County Courthouse with the following present:

Carolyn Bilski, County Judge
Reese Turner, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Randy Reichardt, Commissioner, Precinct 3
Douglas King, Commissioner, Precinct 4
Cyndi Gomez, Deputy County Clerk

Opening – 9:00 a.m.

Call to Order

Invocation

Pledges of Allegiance

Certification of Quorum

Consideration/Adoption of Agenda

Pause at 10:00 a.m. for presentation of Independent Audit by Beyer and Company.

Motion to Adopt: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #13-227

1. Proclamations and Special Recognitions.

a. Retirement Plaque – Dorothy Budnick

b. Sealy High School State Champion in Twirling

Charlotte Janicek was present for recognition.

c. Sealy High School State Champion in Piano and Marimba

Zane Litzmann was present for recognition.

2. Petitions or Requests from the Public.

Tom Sherman commented on Bluebonnet Groundwater Conservation District water issues.

3. Transmittal of Minutes.

a. June 7, 2013

Change Commissioners Court Inquiry to read "Fireworks Ban"; change agenda #9 from Chaney & Chaney to Beyer and Company.

b. June 17, 2013

Change Schulze to Schulz in minutes; change agenda #7 from Dave Schulze to David Schulz on agenda and minutes.

c. June 24, 2013

Motion to Accept with Changes: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).

Order #13-228

4. Consideration and possible to approve application for required schooling reimbursement for Daniel Leedy, County Court at Law Judge to be held August 5-8, 2013 in San Antonio, Texas.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).

Order #13-229

5. Activity Report by Sheriff Brandes.

Review of productivity.

6. Consideration and possible action to authorize purchase of official record binders out of records management 137-010-0000 in the amount of \$149.65.

Motion to Authorize: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).

Order #13-230

7. Consideration and possible action to authorize hardship variance for District Clerk employee to carry over unused vacation hours earned in Fiscal Year 2011-2012 through July 30.

Motion to Authorize: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).

Order #13-231

- 8. Consideration and possible action to authorize hardship variance for Sheriff's Office employee to carry over unused vacation hours earned in Fiscal Year 2011-2012 through August 30.**

Motion to Authorize: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).

Order #13-232

- 9. Consideration and possible action as appropriate to authorize resolution authorizing County grant for Texas Department of Agriculture Home-Delivered Meal Grant Program in conjunction with Helping One Another, Inc.**

Motion to Authorize: Commissioner King, 2nd Commissioner Rinn, passed (4-0).

Order #13-233

- 10. Consideration and possible action to adopt court order affidavit to clarify county roads Westcreek, Bee Creek and Deercreek Lane.**

Motion to Adopt: Commissioner Rinn, 2nd Commissioner King, passed (4-0).

Order #13-234

- 11. Consideration and possible action to authorize electronic funds transfer (EFT) for health insurance payments.**

Motion to Authorize: Commissioner Turner, 2nd Commissioner Reichardt, passed (4-0).

Order #13-235

- 13. Consideration and possible action to adopt 2014 holiday calendar.**

Remove birthday holiday and add Friday, December 26th.

Motion to Adopt: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).

Order #13-236

- 14. Consideration and possible action to designate dates for regular Commissioners Court meetings for Fiscal Year 2013-2014.**

Motion to Adopt: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).

Order #13-237

- 15. Consideration and possible action to clarify sick leave pool policy for annual enrollment in June.**

Enrollment will be once a year.

Motion to Adopt: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).

Order #13-238

16. Budgetary and Financial Claims – action as appropriate.

a. Payment of Claims

Motion to Authorize: Commissioner King, 2nd Commissioner Reichardt, passed (4-0).
Order #13-239

b. Budget Amendments

Court recessed at 10:00 a.m.

Court reconvened at 10:12 a.m.

10:00 A.M.

12. Presentation by Beyer and Company, Certified Public Accounts of Independent Annual Audit and report, Year Ended 09-30-12 and action as appropriate authorizing County Judge to sign appropriate documentation.

Wayne Beyer, Independent Auditor reviewed the report, including inserts on findings and their opinion letter.

County Clerk, Carrie Gregor, read a letter from the District Attorney regarding control of fine and fee accounts for her department. She also explained that “unknown monies” are due to an internal problem within Odyssey’s financial accounting system, and that this has been ongoing since her department went live. There is no money actually missing.

Per Judge Bilski, all departments should be reconciling their Bank Statements monthly and the reports brought to court.

Accept Audit and have the County Judge and County Auditor sign the Audit Adjustment and the Audit Representation letters.

Motion to Accept and Authorize: Commissioner Turner, 2nd Commissioner Rinn, passed (4-0).
Order #13-240

Judge Bilski dismissed Mr. Beyer to visit with departments regarding the audit.

Need to authorize a \$25,000.00 payment to Beyer and Company, Certified Public Accountants for Preparation of Financial Report.

Motion to Authorize: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #13-241

Authorize County Judge, Carolyn Bilski and County Auditor, Betty Jez to sign Audit Affidavit.

Motion to Authorize: Commissioner Reichardt, 2nd Commissioner Turner, passed (4-0).
Order #13-242

16. Budgetary and Financial Claims – action as appropriate (CONTINUED)

b. Budget Amendments

Motion to Accept: Commissioner Rinn, 2nd Commissioner Reichardt, passed (4-0).
Order #13-243

c. County Auditor’s review of finances

d. County Treasurer review of finances

i. Payroll and Escrow Report – July 12, 2013

17. Written end-of-the month reports submitted by County Offices.

a. Justice of The Peace, Precincts 1, 2, 3, 4 – June 2013

b. Constables, Precincts 1, 2, 3, 4 – June 2013

c. County Court Monthly – June 2013

d. Monthly Fees and Commissions from Tax Assessor-Collector – June 2013

e. Texas AgriLife Extension Service – April – May 2013

f. On-Site Sewage Facility Activity – June 2013

18. Commissioners Court Inquiry

- Continue Burn Ban
- Additional Burn Ban Signs

Court adjourned at 11:24 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS
PROVIDED BY COMMISSIONERS COURT**

I, Carrie Gregor, Austin County Clerk, attest to the accuracy of the record of the
Commissioners Court proceedings for July 22, 2013.

Date: _____

Carrie Gregor, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas
By: Cyndi Gomez, Deputy