



ANDREA CARDENAS
AUSTIN COUNTY CLERK

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COMMISSIONERS COURT MINUTES

July 24, 2023 Austin County Commissioners Court met in the 2nd floor Courtroom at the Austin County Courthouse with the following present:

Tim Lapham, County Judge
Mark Lamp, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Leroy Cerny, Commissioner, Precinct 3
Chip Reed, Commissioner, Precinct 4
Andrea Cardenas, County Clerk

9:00 A.M. OPENING

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL AND CERTIFICATION OF QUORUM

CONSIDERATION/ADOPTION OF AGENDA

Motion to Adopt: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #23-247

1. **Proclamations and Special Recognitions**
 - a. **Austin County Historical Commission - 2022 State Distinguished Service Award**
2. **Petitions or Requests from the Public.**
3. **Discussion and action regarding burn ban.**

Burn Ban in effect today at noon.

Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #23-248

4. Budget Workshop

Several Officials requested increases in Conference and Travel, Office Supplies and Salary line items within their budgets.

EMS and Sheriff's Office requested increases in operational line items.

Court recessed at 11:29 a.m.

Court reconvened at 11:36 a.m.

5. Consideration an action to set date for 2023-2024 Budget Hearing.

Set Budget Hearing for August 28, 2023 at 9:00 a.m.

Motion to Set: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).

Order #23-249

6. Consideration and action to approve renewal of Active 911 paid from 101-54555-128.

Approve renewal of Active 911.

Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).

Order #23-250

7. Discussion and action regarding clothing allowance of up to \$500 annually for plain clothed S.O. Personnel.

Approve clothing allowance of \$500 annually for 11 deputies.

Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).

Order #23-251

8. Discussion and action regarding S.O. meal allowances for extended transports.

Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).

Order #23-252

9. Consideration and action to approve payment of a replacement AC unit (\$15,192) at the jail to be paid from 101-55310-127 Major Repairs.

Motion to Approve: Commissioner Cerny, 2nd Commissioner Reed, passed (4-0).

Order #23-253

10. Consideration and action to add Section 2.18 Social Media Applications to the Employee Handbook

Prohibits downloading or usage of Tiktok from all County computers and devices.

Motion to Add: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).

Order #23-254

11. Consideration and action to approve updated Timesheet Calendar 2022-23.

Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #23-255

12. Discussion and action to establish schedule of Commissioner's Court meetings for Fiscal Year 2023-2024

Motion to Establish: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #23-256

13. Consideration and action to adopt Holiday Calendar for 2024

No action.

14. Discussion and action regarding Wendt St. Building repairs.

Per Jonathan Hopko (County Engineer), the combination of cooler and hotter areas under the roof is causing condensation on electrical boxes and metal studs. AC may be oversized and reducing the dehumidification effect of the AC.

Recommend calling an HVAC technician to check how often the system is cycling to cool the building.

Commissioners Rinn and Reed will get bids.

No action.

15. Discussion and action to adopt the Texas Department of Agriculture Texans feeding Texans: Home-Delivered Meal Grant Program Resolution for FY 2024

Motion to Adopt: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #23-257

16. Consideration and action to approve RFQ for demolition contractors for the Austin County CDBG-DR Voluntary Buyout Program - GLO Contract #20-066-002-8957.

Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #23-258

17. Consideration and action to approve newspaper advertisement for demolition contractors for the Austin County CDBG-DR Voluntary Buyout Program - GLO Contract #20-066-002- 8957.

Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #23-259

18. **Consideration and action to accept Motor Vehicle donation from Fayette County Sheriff's Office.**

Motion to Accept: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #23-260

19. **CONSENT AGENDA - Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**
- a. **Consideration and action to accept special donations to Austin County EMS per Local Government Code 81.032**
 - i. **\$1,000**
 - b. **Consideration and action to accept special donations to Knox Memorial Library per Local Government Code 81.032**
 - i. **\$50**
 - ii. **\$50**
 - c. **Consideration and action to accept special donations to Austin County Sheriffs office per Local Government Code 81.032**
 - i. **\$3,500.00**
 - d. **Approval of Minutes**
 - i. **May 30, 2023**
 - ii. **June 1, 2023 Workshop**
 - iii. **June 12, 2023**
 - iv. **June 26, 2023**
 - v. **June 26, 2023 Workshop**
 - vi. **July 10, 2023**
 - e. **Consideration and action to approve required schooling application for Travis Koehn, DA, to be held September 19-22, 2023. Round Rock, Texas**

Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #23-261

20. **Budgetary and Financial Claims - action as appropriate.**
- a. **Payment of Claims**

Regular bills = \$340,318.02

Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #23-262

- b. **Fund Transfers**

Water bill from City of Wallis – \$269.87, regular bills - \$340,318.02, Doucet grant - \$7,700.

Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #23-263

- c. Budget Amendments
- d. County Auditor's review of finances
- e. County Treasurer's
 - i. Payroll and Escrow Report - 07.14.2023

*Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #23-264*

ii. Treasurer's Report - April & June 2023

*Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #23-265*

21. Written end-of-the month reports submitted by County Offices.
- a. Constable Lance Johnson, Pct. 1 - June 2023
 - b. Constable Dave Schulz, Pct. 2 - June 2023
 - c. Constable James Clark, Pct. 4 - May & June 2023
 - d. Criminal Court - June, 2023
 - e. Civil Court - June 2023
 - f. Family Court - June 2023
 - g. Texas Motor Vehicles - June 2023
 - h. Agrilife - June 2023

FILED

2023 AUG -9 PM 4: 11

Andrea Cardenas
COUNTY CLERK
AUSTIN COUNTY CLERK

*Motion to Accept: Commissioner Cerny, 2nd Commissioner Reed, passed (4-0).
Order #23-266*

22. Commissioners Court Inquiry.

*Motion to Adjourn: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #23-267*

Court adjourned at 2:45 p.m.

ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY COMMISSIONERS COURT

I, Andrea Cardenas, Austin County Clerk, attest to the minutes of the Commissioners Court proceedings for July 24, 2023.



Date: August 9, 2023
Andrea Cardenas
 Andrea Cardenas, Austin County Clerk
 Clerk of Commissioners Court
 Austin County, Texas