



**CARRIE GREGOR**  
*AUSTIN COUNTY CLERK*

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**COMMISSIONERS COURT MINUTES**

**March 28, 2022** Austin County Commissioners Court met in the Basement Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Mark Lamp, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Leroy Cerny, Commissioner, Precinct 3  
Chip Reed, Commissioner, Precinct 4  
Andrea Cardenas, Deputy County Clerk

**9:00 A.M. OPENING**  
**CALL TO ORDER**  
**INVOCATION**  
**PLEDGES OF ALLEGIANCE**  
**ROLL CALL AND CERTIFICATION OF QUORUM**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-109**

- 1. Petitions or Requests from the Public.**
- 2. Semiannual collection report presentation by Michael Darlow – Perdue Brandon.**
- 3. Discussion and action as appropriate regarding building projects and financing.**

Per Judge Lapham, Open House is March 28, 2022 from 5:00 p.m. to 7:00 p.m. Commissioner Lamp met with fence guy to discuss fence behind Justice Center.

Judge Lapham presented an invoice from Telomack Cabling for cabling to old TXDoT building for \$9,805.50 to be paid from Repairs and Maintenance.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-110**

Per Judge Lapham, chairs will be in this week. Plan to move offices middle of April. Met with City of Wallis about EMS – Wallis building to work out alley situation. Per Commissioner

Lamp, Kenny Burns is supposed to come to meet with Civil Engineer to find a better way to lay the foundation for the EMS – Bellville building.

**4. Discussion and action as appropriate regarding road construction projects.**

Commissioner Reed continuing with routine maintenance. Getting more concrete from State.

Commissioner Cerny doing routine maintenance. Bids came in for bridge project. May be about a month before can begin any work.

Commissioner Rinn doing routine maintenance. Almost finished with hauling material to Kenney Hall Road. Will have two projects ready for stabilization when weather warms up. Still working on two bridge projects.

Commissioner Lamp will work on Stokes Road. There are two cross culverts to be changed out. Will be closed from 8:30 a.m. – 3:30 p.m. for three days to work on road. Will detour traffic to Kenny. Has a position available, if interested please contact Human Resource office.

**5. Consideration and action to award bids for bridge construction:**

**a. Shelby Road**

Award to Wakefield Bridge, Inc. for \$250,435.

*Motion to Award: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*

**Order #22-111**

**b. Emshoff Road**

Award to Wakefield Bridge, Inc. for \$257,180.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*

**Order #22-112**

**6. Discussion and action regarding installation of stop signs at Barbara Street and Florence Rd, Wallis, Tx (Chip Reed):**

**a. Accept traffic study**

Accept recommendation from Charles Kalkomey (Jones & Carter) to place stop sign on Barbara Street.

*Motion to Accept: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*

**Order #22-113**

**b. Schedule public hearing**

Schedule public hearing for April 11, 2022 at 9:00 a.m.

*Motion to Schedule: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*  
**Order #22-114**

- 7. Discussion and action regarding the installation of security cameras:**
- a. Precinct 1 Barn**
  - b. Precinct 3 Barn**
  - c. Precinct 4 Barn**

Per Commissioner Reed, cameras are \$250 each and \$250 for installation. \$3,500 for six cameras and monitor.

Per Commissioner Lamp, will wait. Might be able to tie into Sheriff's Office. Per Commissioner Cerny, will see how many cameras are needed.

No action.

**8. Discussion regarding additional security Personnel at Justice Center and action as appropriate**

Sheriff Jack Brandes needs three full-time deputies to cover courts. Currently has enough funds in budget to cover costs until end of fiscal year. Will leave one deputy at courthouse. Mike Kubricht, (Sergeant at Courthouse), looked into hiring security, but cost is too high. If Court is canceled and deputy isn't needed, will be able to go on patrol.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-115**

Will bring back to Court to address moving funds within Sheriff's budget.

**9. Discussion and action as appropriate regarding New Payroll Software Module.**

UKG is \$11,500 to implement with roughly \$31,000 a year for software. Have 10 days from signing contract to pay \$11,500. Takes 30 days to assign and 90 – 120 days to implement. Once live will begin to pay, monthly or yearly.

Choose UKG for payroll software. Will bring contracts to Court.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-116**

**10. Consideration and action to accept Resolution regarding ARPA Funds Allocation.**

Classify \$2.9M as revenue loss.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-117**

**11. Consideration and action to accept ACESD #2 2020-2021 Audit.**

*Motion to Accept: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*  
**Order #22-118**

**12. Consideration and action to approve Clinical Affiliation Agreement between Austin County EMS and School of EMS, Tyler, Texas.**

New clinical agreement for Advanced EMTs and Paramedics school.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-119**

**13. Discussion regarding culvert installation pricing and action as appropriate.**

\$200 culvert permit fee, \$100 for additional inspection, double permit fee if culvert installed illegally. Commissioners will no longer install culverts.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-120**

**14. Discussion regarding Order of Special Election and action as appropriate.**

Per Kim Rinn (Tax Assessor-Collector), Constitutional Election on May 7, 2022. Countywide Voting was approved.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*  
**Order #22-121**

**15. Discussion regarding Notice of Countywide Voting and action as appropriate.**

Per Kim Rinn (Tax Assessor-Collector), notice needs signature and to be posted in all old polling places. The Women's Building (Expo Center) at the County Fairgrounds will be used in Bellville and the Sealy KC Hall in Sealy. Most of the outlying areas will remain the same. May be able to reduce staff for elections. No additional cost. Approve Notice of Countywide Voting.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-122**

- 16. Discussion and action regarding the May 07, 2022 Constitutional Election: (Kim Rinn)**
- a. Approve Election Officials.**
  - b. Approve Early Voting schedule and locations.**
  - c. Approve Polling locations**

Early Voting will be Monday through Friday for seven days prior at Wendt Street, Sealy and Wallis City Halls.

*Motion to Approve: Commissioner Cerny, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-123**

- 17. Discussion and action to approve Contract of Election Services between Austin County and the Township of San Felipe.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #22-124**

- 18. Consideration and action to authorize a one-time variance from Subdivision Regulations to divide a 10.05 acre tract into two 5.02 tracts on Klopsteck Road, Precinct 4.**

*Motion to Authorize: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*  
**Order #22-125**

- 19. Consideration to advertise for bids for Wendt Street remodeling/repairs and action as appropriate.**

Bids due April 25, 2022.

Request bids for Wendt Street building repairs.

*Motion to Advertise: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-126**

- 20. CONSENT AGENDA -Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**
- a. Approval of Minutes**
    - i. March 28, 2022**
  - b. Consideration and action to authorize a Temporary Access Agreement between Andy Brokemeyer and Austin County, Pct. 2.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0)*  
**Order #22-127**

**21. Budgetary and Financial Claims -action as appropriate.**

**a. Payment of Claims**

Total = \$579,242.23

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #22-128*

**b. Fund Transfers**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).  
Order #22-129*

**c. Budget Amendments**

#34-#39.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).  
Order #22-130*

**d. County Auditor's Review of finances**

Per Billy Doherty (Auditor), still within budget constraints.

**e. County Treasurer**

**i. Monthly Report – February 2022**

*Motion to Accept: Commissioner Cerny, 2<sup>nd</sup> Commissioner Reed, passed (4-0).  
Order #22-131*

**ii. Payroll and Escrow Report Payroll & Escrow Report**

- 1. 03/24/2022 (election)**
- 2. 03/25/2022**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #22-132*

**22. Written end-of-the month reports submitted by County Offices.**

**a. Justice of the Peace, Pct. 2 – February 2022**

*Motion to Accept: Commissioner Cerny, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).  
Order #22-133*

**23. Departmental Updates – Discussion Only**

Per Stacie Dewald (Human Resource Director) and Roy Mercer (Emergency Management Coordinator) Regroup is still being vetted. Human Resource office will be reviewing the policy manual. If anyone has suggestions or changes, please submit to Human Resources.

Per Walter Morrow (EMS Chief), Lori Gaines stepped down as Assistant Chief to a part-time employee. Taking Assistant Chief position in Waller County.

**24. Commissioners Court Inquiry.**

*Motion to Adjourn: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (4-0).  
Order #22-134*

Court adjourned at 10:35 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY  
COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners  
Court proceedings for March 28, 2022.**



Date: April 5, 2022  
Carrie Gregor  
**Carrie Gregor, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas  
By: Andrea Cardenas, Deputy**

FILED

2022 APR -5 AM 11:07

*Andrea Cardenas*  
COUNTY CLERK  
AUSTIN COUNTY