

## Commissioners Court Minutes

**March 23, 2015**, Austin County Commissioners Court met in the Commissioners Court Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Reese Turner, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Randy Reichardt, Commissioner, Precinct 3  
Douglas King, Commissioner, Precinct 4  
Rebecca Thomas, Deputy County Clerk

### **9:00 A.M. OPENING**

**CALL TO ORDER**

**INVOCATION**

**PLEDGES OF ALLEGIANCE**

**ROLL CALL AND CERTIFICATION OF QUORUM**

### **CONSIDERATION/ADOPTION OF AGENDA**

*Motion to Adopt: Commissioner King, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*

**Order #15-107**

#### **1. Proclamations and Special Recognitions.**

##### **a. Fair Housing Month**

*Motion to Approve: Commissioner Turner, 2<sup>nd</sup> Commissioner King, passed (4-0).*

**Order #15-108**

##### **b. Recognition for National Service**

*Motion to Approve: Commissioner Turner, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*

**Order #15-109**

#### **2. Petitions or Requests from the Public.**

None.

**3. Update by Grace Holtkamp, Austin County Historical Commission Chair.**

Mrs. Holtkamp presented her yearly report.

**4. Consideration and possible action to accept Independent Auditor's Report for Austin County Emergency Communications District.**

*Motion to Accept: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #15-110**

**5. Update by Tina Huebner regarding Austin County Communications District.**

Mrs. Huebner presented her yearly report.

**6. Update by Dwayne Virnau representing Gordon Memorial Library.**

Mr. Virnau presented a report of the finances for the library.

**7. Presentation by Perdue, Brandon, Fielder, Collins & Mott LLP regarding property/tax/fine/fee collections.**

Report presented by Mr. Darlow. Next tax sale will be in May.

**8. Consideration and possible action to authorize procurement for New Bremen Road Construction TXDOT TIF Project.**

Commissioner Rinn wants to go out for bids on the Chip Sealing.

*Motion the Authorize: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #15-111**

**9. Consideration and possible action to authorize road materials procurement for Precinct 2 TXDOT TIF Project.**

Commissioner Rinn wants to go out for bids on Lime Stone, Stabilization Oil and Prime Oil. County employees will do the work.

*Motion to Authorize: Commissioner Rinn, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #15-112**

- 10. Consideration and possible action regarding offer on struck off property R14759 Kveton Sub Lot / Space 8, 9, 10, 11, 12 Acres 1.4322 located in Precinct 3.**

Mr. Darlow from Perdue, Brandon, Fielder, Collins & Mott LLP recommends accepting the bid.

*Motion to Accept: Commissioner Reichardt, 2<sup>nd</sup> Commissioner King, passed (4-0).*

**Order #15-113**

- 11. Consideration and possible action regarding offer on struck off property R16931 A051 A Ives Acres .340 located in Precinct 1.**

Mr. Darlow from Perdue, Brandon, Fielder, Collins & Mott LLP recommends accepting the bid.

*Motion to Accept: Commissioner Turner, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*

**Order #15-114**

- 12. Consideration and possible action regarding offer on struck off property R17802 / R20722 A025 H Cheves Acres .872 in Precinct 2.**

Mr. Darlow from Perdue, Brandon, Fielder, Collins & Mott LLP recommends not taking the bid.

*Motion to Reject: Commissioner Rinn, 2<sup>nd</sup> Commissioner King, passed (4-0).*

**Order #15-115**

- 13. CONSENT AGENDA – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**

**a. Transmittal of Minutes**

**i. January 1, 2015**

**ii. January 21, 2015**

**iii. January 26, 2015**

**iv. February 2, 2015**

**v. February 9, 2015**

**vi. February 23, 2015**

**b. Consideration and possible action to accept resignation from Laurie Michalke, Emergency Services District 2.**

- c. Consideration and possible action to appoint Jeremy Waters to Austin County Emergency Services District 2 Board for a two year term.
- d. Consideration and possible action to appoint John Alford and Dennis Diggs to Austin County Emergency Services District 3.
- e. Consideration and possible action to authorize purchase of laptop for Constable, Precinct 3 Ronnie Griffin.
- f. Consideration and possible action to authorize hardship variance for Sheriff's Deputy for 20 hours of unused vacation earned in Fiscal Year 2013-2014 through April 30, 2015.

*Motion to Approve: Commissioner Turner, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #15-116**

**14. Sheriff's Activity Report – February 2015**

- 15. Consideration and possible action for authorization to advertise bid proposals for chip rock spreader.**

Advertise for bids in papers March 20<sup>th</sup> and April 2<sup>nd</sup>.

*Motion to Authorize: Commissioner Turner, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #15-117**

- 16. Consideration and possible action to authorize resolution endorsing an application for grant funding through the Governor's Criminal Justice Division for Fiscal Year 2015.**

Grant is for the Boys and Girls Club.

*Motion to Authorize: Commissioner Turner, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #15-118**

- 17. Discussion regarding culvert permit application process.**

\$75.00 permit required for new driveway. If driveway already exists and making improvements, permit not required.

- 18. Consideration and possible action to declare 3 Caterpillar motor graders and spare tires from Precinct 2 as surplus to put in Switzer Auction in April.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #15-119**

**19. Consideration and possible action to declare Ford Explorer as surplus from Precinct 4.**

Commissioner King would like to buy a truck to better suit Precinct's needs.

*Motion to Approve: Commissioner King, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #15-120**

**20. Discussion regarding Austin County health insurance coverages, and action as appropriate.**

Don Wallace presented insurance renewal information. Court wants to keep all benefits the same with the exception of Vision and Dental. Bids for those should be ready in about two weeks.

*Motion to Approve: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #15-121**

**21. Discussion on J.J. Keller HR Module.**

Sharon McCowin requested a software program to help with insurance, changing laws, and keeping the County in compliance. The Court will look into the programs.

**22. Discussion and possible action to adopt Resolution to petition Texas Department of Transportation to study, consider and recommend good alternatives for a "Relief Route" connecting the improved State Highway 36 North of Bellville with State Highway 36 South of Bellville.**

*Motion to Adopt: Commissioner Turner, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #15-122**

**23. Consideration and possible action to approve proposal for water test to determine location of leak at Austin County Courthouse.**

If leak is the roof, County will not pay the test fee (under warranty). If not the roof, County is responsible for test fee of \$2,280.

*Motion to Approve: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #15-123**

**24. Budgetary and Financial Claims – action as appropriate.**  
**a. Payment of Claims**

*Motion to Approve: Commissioner Reichardt, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #15-124**

**b. Budget Amendments**

*Motion to Approve: Commissioner King, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*

**Order #15-125**

**c. County Auditor's review of finances**

**d. County Treasurer review of finances**

**i. October 2014 Reconciled Report**

*Motion to Approve: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*

**Order #15-126**

**25. Written end-of-the month reports submitted by County Offices.**

- a. Monthly Fees and Commissions by Tax Assessor-Collector – February 2015**
- b. Constable – Precinct 4 – February 2015**
- c. County Court – February 2015**
- d. Justice of the Peace, Precinct 2 – February 2015**

*Motion to Accept: Commissioner King, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*

**Order #15-127**

**26. Commissioners Court Inquiry.**

- An E – Cycle program has been approved. Date to be announced.
- County Clerk received new recording equipment for Commissioners Court meetings.
- County Clerk's Office carpet needs to be looked at by a carpet company with regard to dampness and staining.
- Commissioner Reichardt shared the yearly Texana Quarterly Services Summary.
- Commissioner Turner discussed a letter emailed to the Commissioners regarding Five Oaks Achievement Center. He said it was too harsh on the Sheriff. Commissioner King agreed, the main thing is to get the word out when a child runs away.

*Motion to Adjourn: Commissioner Turner, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #15-128**

Court adjourned at 11:53 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS  
PROVIDED BY COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the accuracy of the Commissioners  
Court proceedings for March 23, 2015.**

**Date :** \_\_\_\_\_

\_\_\_\_\_  
**Carrie Gregor, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas  
By: Rebecca Thomas, Deputy**